

NSWCIS RISK ASSESSMENT – SPORTING EVENT

SPORTING EVENT:	Secondary Boys and Girls 18&U Golf Championships
EVENT DATE:	Monday 9 March 2026
NUMBER OF PERSONS INVOLVED:	80 approx.
LOCATION:	Hunter Valley Golf Club

ASSESSED BY:	Josh Davis
DATE:	2/3/2026

APPROVED BY:	Chris Ohlback
DATE:	2/3/2026

1.0	SPORTING ACTIVITY HAZARDS		NOTES
1.1	Uneven playing surface	✓	
1.2	Playing surface too hard or soft		
1.3	Hard or sharp objects on links	✓	
1.4	Sliding on Astroturf or similar surface		
1.5	Collisions / Conflict with surrounding objects or people		
1.6	Impact from sports equipment – Balls/clubs	✓	
1.7	Contact sport injury		
1.8	Personal injury – fracture / sprains / cuts	✓	
2.0	PEOPLE & ORGANISATIONAL HAZARDS		NOTES
2.1	Lack of information, training, or instruction	✓	
2.2	Poor activity planning or preparation	✓	
2.3	Poor activity delivery or organisation	✓	
2.4	Ignorance of rules and / or procedures	✓	
2.5	Unsafe behaviour or attitude	✓	

2.6	Lack of appropriate first aid equipment and experience	✓	
2.7	Medical conditions of participants	✓	
2.8	Poor safety control from group leaders		
2.9	Poor safety awareness from participants	✓	
2.10	Lack of cooperation within group	✓	
2.11	Differing skill levels within group	✓	
2.12	Low level of physical fitness / strength	✓	
2.13	Aggression between participants	✓	
2.14	Aggression from crowd / public	✓	
2.15	Contact between participants increasing risk	✓	
3.0	EQUIPMENT AND OTHER HAZARDS		NOTES
3.1	Crash handling		
3.2	Transport to and from your activity	✓	
3.3	Food poisoning		
3.4	Hazardous substances		
3.5	Equipment with moving / hot parts		
3.6	Heavy equipment		
3.7	Electrical hazards from equipment		
3.8	Noise from equipment		
3.9	Risk of trapping body / clothing in equipment		
3.10	Inadequate environment for equipment operation		
3.11	Inadequate protective equipment		
3.12	Equipment in unsuitable condition	✓	
4.0	INDOOR HAZARDS		NOTES
4.1	Inappropriate lighting		Not Applicable – Outdoor Activity
4.2	Temperature		"
4.3	Insufficient or unsuitable space		"
4.4	Untidiness – causing trip / fire hazard		"
4.5	Stairs – dark / steep / no handrail		"

HAZARD REF.	SCORE L/M/H	POTENTIAL EFFECT	CONTROL MEASURES	WHO BY	WHEN
1.1	Low	Injury caused by tripping and falling	Golf is played on an outdoor surface that is often undulating. Players will be checked to ensure they are wearing adequate footwear. They will also be briefed on any particularly dangerous areas	Convenor	Prior to play
1.3	Low	Injury	A safety & venue audit will be conducted prior to the commencement of play. Any sharp objects will be removed, or a warning sign placed near any potential danger.		
1.6	Medium	Injury to students, officials, spectators	<p>Check links to ensure significant distance of spectators from play.</p> <p>The Convenor will ensure that group members: have adequate support and guidance (especially novices) are briefed regarding potential driving distances and directional errors do not hit, or practice hitting, the ball whilst other people nearby may be at risk (including those who may be off to the side of the tee)</p> <p>Keep a safe distance from behind the swing of the golf club know how to alert others if a ball is hit towards them are briefed how to take evasive action if a ball is hit towards them keep a safe distance from others who are ahead of them or behind them on the course.</p> <p>Conduct themselves in a sensible, controlled manner.</p>	Convenor	Prior to and during play
1.8	Low	Injury to students and others	<p>Students expected to be nominated to trial based on skill, experience and understanding of the game.</p> <p>Remove any students displaying dangerous behaviour.</p>	Nominating Teacher, Convenor and Officials	Prior and during play

2.1	Low	Injury to students	Students expected to be nominated to trial based on skill, experience and understanding of the game. Remove any students displaying dangerous behaviour. Students receive information email prior to event, published on CIS website, and further instruction given throughout the day.	CIS, Nominating Teacher, Convenor and Officials	Prior and during play
2.2	Low	Injury to students, boredom, misbehaviour	Communication with sub-committee prior to event. Students receive information email prior to event, published on CIS website, and further instruction given throughout the day.	CIS, Sub-Committee and Convenor	Prior and during play
2.3	Low	Injury to students, boredom, misbehaviour	Ensure qualified personnel in place. Communication with sub-committee prior to event. Students receive information email prior to event, published on CIS website, and further instruction given throughout the day.	CIS, Sub-Committee and Convenor	Prior and during play
2.4	Low	Injury to students	Ensure qualified personnel in place. Convenor to set expectations at beginning of event. Remove any students displaying dangerous behaviour.	CIS and Convenor	Prior and during play
2.5	Low	Injury to students and harm to officials	Convenor to set expectations at beginning of event. Remove any students or spectators displaying dangerous behaviour or poor attitude as per Code of Conduct which included in trial information booklet distributed prior to event.	CIS and Convenor	Prior and during play
2.6	Low	Injury to students, officials, spectators, and delayed assessment and treatment	Ensure that the CIS Staff and Officials have a current First Aid Qualification and access to First Aid Kit.	CIS and Convenor	Prior and during play
2.7	Low	Delayed treatment due to lack informed knowledge of existing conditions	Schools have nominated students with knowledge of medical conditions and parents are required to include this information as part of registration process. Students to bring own medication if required (puffer, EpiPen etc.)	CIS and Convenor	Prior and during play

2.9	Low	Injury to students	Students expected to be nominated to trial based on skill, experience and understanding of the game. Remove any students displaying dangerous behaviour.	CIS and Convenor	Prior and during play
2.10	Low	Injury to students, boredom, misbehaviour	Convenor to set expectations at beginning of event. Remove any students or spectators displaying dangerous behaviour or poor attitude as per Code of Conduct which included in trial information booklet distributed prior to event.	CIS and Convenor	Prior and during play
2.11	Low	Injury to students	Students expected to be nominated to trial based on skill, experience and understanding of the game. Group students in similar skill level wherever possible.	Convenor	During play
2.12	Low	Injuries to students	Players should only have been nominated by schools who can play golf at this level.	Convenor	During play
2.13	Low	Fighting can lead to injuries	Players will be reminded of rules prior to commencement of play and will be removed from court to be assessed if injured. Any aggressive conduct outside the rules will see players removed from the competition.	Convenor	On the day
2.14	Low	Conflict	Spectators Code of Conduct is available to view on the CIS web site and is distributed to parents prior to the event. Any spectators failing to abide by the Code of Conduct will be warned and then asked to leave if poor behaviour continues	Convenor	On the day
2.15	Low	Injury to students	Students expected to be nominated to trial based on skill, experience and understanding of the game. Remove any students displaying dangerous behaviour.	Nominating Teacher, Convenor and Officials	Prior and during play
3.2	Low	Misadventure	Transport is the responsibility of individual schools and parents, and this is a part of individual schools' risk assessments.	Individual School Heads of Sport	Prior to the day/on the road

3.12	Low	Injury to the students	Students are responsible for the equipment they need to perform in the trials is in good condition and suitable and Convenors are responsible to ensure that the students are suitably attired with correct gear.	Convenor	On the day and during play
5.1	Medium	Injury to students	Courts and surrounds are kept in good condition with regular upkeep from The Belmont Golf Club. Check prior to event start. Warn students and officials if there are any areas of concern	Convenor	On the day and during play
5.4	Medium	Sunburn/dehydration/sunstroke	Students are encouraged to seek shade when possible and are reminded to be sun safe. Students are required to bring their own water and sunscreen.	Convenor	On the day
5.5	Low	Separation of Students from the event location due to going to the bathroom. Water station or canteen facilities	Students are reminded to stay in areas that are supervised and inform supervisors when they need to go somewhere and must always go in pairs. They are always to be monitored by the Convenor and Association subcommittee members.	Convenor and Association	On the day
5.6	Low	Death/ Injury to students	Weather will be monitored to keep all participants safe. In the case of extreme conditions, refer to CIS Extreme Weather Policy	Convenor	On the day
5.7	Medium	Dehydration/sunstroke	Students are reminded to stay hydrated throughout the day and are required to bring their own water bottles. Water breaks will be provided as necessary.	Convenor	Prior to arrival and during the day
5.8	Medium	Sunburn/dehydration/sunstroke	Students are reminded to be sun safe and are encouraged to have sunscreen applied before arrival and to reapply at regular intervals during the day. Students are required to bring their own sunscreen. Hat recommended.	Convenor	Prior to arrival and during the day

PRE-EVENT START CHECKLIST

GENERAL	YES	N/A
Permission has been obtained from parents/guardians for all students participating		
Adequate teachers are in attendance providing appropriate levels of supervision for students and spectators		
Parents have been notified of location of venue and time involved		
First Aid Kit available		
Water is available for students at the venue		
Ice is available		
PARTICIPANTS AND OFFICIALS	YES	N/A
Students are well informed of safety rules applying to their event /activity		
Officials are aware of their responsibilities		
EQUIPMENT/GROUNDS	YES	N/A
Grounds have been checked		
Equipment has been checked		
ENVIRONMENTAL	YES	N/A
Weather conditions appropriate for the safe conduct of the event		